

Merchandise Return Form

The Jessie Liu Collection team wants your shopping experiences on our online store to be pleasant ones leading to many return visits. We understand that at times something just may not work out as planned. In that event by following our return and shipping procedures listed on our website and completing this form you can take advantage of our 30-day return policy on all of our merchandise with the exceptions of sale items.

If you are not completely satisfied with your order just return it along with this form for a full refund (less S/H charges as described in our return policies.) provided it has not been used.

To receive full credit, refund or replacement value, please note:

- Merchandise must be returned within 30 days of receipt of goods.
- Merchandise must be in original condition (i.e. tags attached, unused, not damaged).
- Sale merchandise is not returnable.
- Merchandise will be credited at the original purchase price.

If you are attempting to return merchandise that is more than 30 days old, manufacturer defective, without tags, or damaged due to usage, unfortunately we will not be able to process the return per our policy.

Step 1

Fill out order number:

You can find your order number on the packing slip included with the order or in the order confirmation email.

Order #																			
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Step 2

Fill out contact information:

Date _____ / _____ / _____

Name _____

Address _____

City _____ State _____

Phone _____ Email _____

Step 3

Ship Returns To:

4 West 4th Ave.
Suite 406
San Mateo, CA
94402

Step 4

List item(s) you are returning, including reason for return:

Item	QTY	SKU	Description	Return Code
1				
2				
3				
4				
5				

<p>Reason for return (fill in letter above)</p> <p>A. Damaged D. Defective G. Arrived late</p> <p>B. Dissatisfied E. Wrong item ordered</p> <p>C. Wrong item shipped F. Changed my mind</p>	<p>Additional Comments:</p>
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Step 5

Enclose and return. * Please keep all tracking numbers for your records.

Enclose the return form and a copy of your packing slip along with the merchandise packed in the original manufacturer's packaging, in the condition in which they were received. Please kindly visit our website for full shipping and return policies procedures.

